Job Title: Inspector II (Temporary Backfill) (Year Round) (Asphalt/Structures) (Port Hawkesbury)

Competition #: 50392
Department: Public Works
Location: PORT HAWKESBURY
Zone: 6
Type of Employment: Temporary Backfill (Year Round)
Union Status: CUPE - NSPG
Closing Date: 11/23/2026 (Applications are accepted until 11:59 PM Atlantic Time)

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Under Article 13 of the Collective Agreement between the Nova Scotia Department of Public Works and the Canadian Union of Public Employees, Local 1867, the following opportunity is being posted.

Please quote the competition number and the Zone you are applying for as noted above on your application.

About Us

Maintaining our Provincial built infrastructure is no small job. We're recruiting for people like you to help our Province achieve big things.

The Department of Public Works supports Nova Scotia's 23,000 kilometers of roads and highways, 4,100 bridges, and 9 provincial ferries. There are a lot of exciting developments on the horizon in our Province, and this is your opportunity to get involved with supporting health, safety and environment issues in regard to maintenance and construction activities throughout your assigned construction area.

About Our Opportunity

Under the direct supervision of the Supervisor (Project Engineer, Operations Supervisor) or Engineering Survey Technician (EST), the Inspector II is responsible for inspecting, recording, and monitoring contractor activities at highway construction and maintenance sites to ensure that safety requirements, procedures, and materials comply with specifications and Department policies and procedures.

Primary Accountabilities

As the Inspector II, your primary duties include:

- Maintaining a comprehensive daily log providing an overview of the contractor's activities including material deliveries, equipment on site, hours and areas of work, tests completed, special conditions, weather conditions and conversations with the Contractor. Documenting photographic record of the construction site at various stages during construction.

- Assisting with layout or stationing activities as required and confirming that contractor adheres to location of items of work. Discusses revisions with supervisor.
- Ensuring compliance and monitoring the effectiveness of temporary workplace traffic control setups as per site-specific plans and the NS Temporary Workplace Traffic Control Manual.
- Ensuring work is completed following the requirements of the Department's Safety Program, including Safe Work Practices and Job Procedures. Participates in toolbox/safety meetings for the project.
- Ensuring contractor adheres to their submitted and approved safety plan and notifies supervisor of any safety related incidents.
- Understanding, examining, and reviewing contract parameters, including drawings and specifications, and ensuring the contractor is in compliance with the contract. Knowledge of testing requirements and activities to ensure work meets specifications and technical standards. Advising contractor, in consultation with supervisor, when corrective action is required. Assisting supervisor with coordination of required quality assurance testing.

Primary Accountabilities Continued

- Evaluating the quality of installations to ensure they meet the required standards and specifications.
- In collaboration with the supervisor, communicating stoppages of work due to weather conditions, technical concerns, safety issues, etc. Additionally, rejecting materials that do not meet specified standards and requirements.
- Acting as the liaison between the contractor, the supervisor, and the public.
- Maintaining a deficiency list throughout the duration of the project.
- Beyond the duties and responsibilities identified within this job description Inspector IIs may be assigned the duties of General Inspection, Checking, Weighing, and traditional Survey Assistant work as deemed necessary or when the core function of an Inspector II is not required.

Qualifications and Experience

High School Diploma or GED or an acceptable equivalent of education, training, and experience.

The successful applicant must be willing and able to complete Department training in both Asphalt and Structures inspection and successfully pass associated testing as a condition of employment.

A valid Class 5 drivers' license is a condition of employment, and an acceptable driver abstract must be submitted before employment begins.

Good oral communication, record keeping and observational skills, and an aptitude for mathematics.

Must have an ability to comprehend industry specifications and project documents and drawings.

Previous construction experience would be considered an asset, including bridge or road construction and surveying.

Familiarity and competency in Microsoft Office Suite (Word, Excel spreadsheets, PowerPoint) and data entry with computerized databases is an asset.

You must be certified in Temporary Workplace Signing, Emergency or Standard First Aid, and WHMIS.

You have the ability to multi-task, organize and take a proactive approach to planning and execution, as well as maintain a high level of confidentiality, professional tact, and judgment.

We will assess the above qualifications and competencies using one of more of the following tools: written examination, standardized tests, oral presentation, interview(s), and reference checks.

Benefits

Based on the employment status and union agreement, the Government of Nova Scotia offers its employees a wide range of benefits such as a Defined Benefit Pension Plan, Health, Dental, Life Insurance, General illness, Short and Long Term Disability, Vacation and Employee and Family Assistance Programs. For information on all our Benefit program offerings, click here: Benefits for government employees.

Working Conditions

Work is performed in an office environment and the field, in which you will be exposed to workplace conditions (such as dust, noise, chemical and biological hazards). Incumbents must be able to climb heights, walk in difficult areas and uneven terrain, enter or crawl in restricted spaces, climb above and below bridge structures, enter hazardous construction sites, work in remote areas and potentially access forestry operations.

The incumbent will be required / must be capable of wearing various (including hot, restrictive and uncomfortable) personal protective devices depending on the location, incident or severity of risk from the visible and non-visible hazards.

In addition, the incumbent must be able to work irregular hours, travel throughout the province, and is responsible for supplying their own vehicle for travel as required.

Additional Information

Your condition of employment as an Inspector II is contingent upon the successful completion of Department training and testing.

There is one (1) opportunity that supports the Port Hawkesbury Construction Area which includes Zone 5 and 6.

This position is for a Year Round position.

Please Note: This is a Temporary Backfill position being posted in accordance with the CUPE Local 1867 Collective Agreement. The position is temporary however the end date is unknown at this time. The successful candidate will maintain any current positions held for the duration of this temporary backfill position.

What We Offer

- Career development where you have access to career guidance, tools, resources, and ongoing training for every stage of your career
- Engaging workplace: our employees feel valued, respected, connected, and tuned in, we have forward-thinking policies and strategies
- Countless career paths

Pay Grade: INSPECTR
Salary Range: $31.42 Hourly

Employment Equity Statement: Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy, and we welcome applications from Indigenous People, African Nova Scotians, Persons of African Descent, Racialized Persons, Persons with Disabilities, 2SLGBTQIA+ Persons and Women in occupations or positions where they are under-represented. If you are a member of one of these equity groups, you are encouraged to self-identify on your electronic application.

Accommodation Statement: We are committed to providing an inclusive and accessible recruitment process. Candidates may request accommodations based on any grounds protected by the Human Rights Act. If you require an accommodation throughout the recruitment process, please contact us at competitions@novascotia.ca.

This is a bargaining unit position initially restricted to current CUPE local 1867 employees with a date of seniority. The successful candidate(s) will be expected to perform duties as necessary within their zone. Failure to apply correctly means that your application will not be given first consideration as a bargaining unit applicant, and will only be included if external applications are pursued. PLEASE NOTE: Candidates will not be considered for an interview if applications are incomplete or are missing information.

If you are receiving a pension from the Nova Scotia Public Service Superannuation Plan (PSSP) or any related plans, you cannot receive pension payments while contributing to the same plan. If you accept a position that requires PSSP contributions, your pension payments must be stopped. Please contact the Nova Scotia Pension Services Corporation for more information.

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Where required, candidates must provide proof that they are legally entitled to work in Canada. We thank all applicants for the interest, however, only those selected for an interview will be contacted. All questions and concerns may be directed to **Competitions@novascotia.ca**.